
Date

Name

Address

City State Zip

Re: Request to change my automatic payment

To Whom It May Concern:

Currently you are debiting my _____ payment from my
old bank accounts. Type of Payment

My old account information is as follows:

Bank Name: _____

Routing Number: _____

Account Number(s): _____

Please stop debiting the above account on _____, 2006 and start debiting this payment from my new account at First Reliance Bank. My new account information is as follows:

Routing Number: 053208008

Account Number(s): _____

Please send me confirmation indicating when this change in automatic payment takes effect. If you have any questions or need additional information please contact me at _____.
Phone Number

Sincerely,

Your Signature

Print Name